

**ROCKY MOUNT WILSON REGIONAL AIRPORT AUTHORITY MEETING MINUTES**

**Tuesday, October 15, 2024**

**JOSH L. HORNE CONFERENCE ROOM**

**BOARD MEMBERS PRESENT**

MR. GARRY HODGES, CHAIRMAN

MR. CHARLES MULLEN

MR. JAMES JOHNSON

MR. CARL WARREN

MR. DAN HERRING

**BOARD MEMBERS NOT PRESENT**

MR. MICHAEL WETHERINGTON

**EX OFFICIO & STAFF PRESENT**

MR. JOSH PUSSEY, AIRPORT DIRECTOR

MR. DAKOTA SUGGS, AIRPORT MANAGER

MS. JESSICA DEEVER

**CALL TO ORDER**

A regular meeting of the Rocky Mount – Wilson Regional Airport was called to order by Chairman Garry Hodges at 12:00 p.m.

**INVOCATION**

Mr. Garry Hodges delivered the invocation and blessed the food.

**PLEDGE**

Mr. Charles Mullen led the Pledge of Allegiance.

## **INTRODUCTIONS**

Chairman Hodges welcomed the following guests to the Airport Authority Meeting: Jason Kennedy representing W.K. Dickson and Ann McDowell representing Pine Tree Services.

## **READING / APPROVAL OF MINUTES**

The minutes from the previous meeting were distributed prior to the meeting and read by the board members. A motion was made by Mr. Carl Warren and seconded by Mr. Charles Mullen to approve the minutes. All board members in attendance unanimously approved.

## **DIRECTOR / FINANCIAL REPORT – Josh Pusser**

- Numerous hangar and terminal repairs
- Surplus equipment disposal
- Our ARFF services are on hold until training is completed. Scheduled to be back online by the end of this month
- Employees and staffing in good shape going into the winter apart from ARFF and administrative work
- Drainage Issues
- UDO Meetings
- ALP update
- Customer service enhancements
- Pilot supplies
- Flight school
- Hurricane relief
- Payroll
- Additional equipment needs

## **FBO / OPERATION REPORT – Dakota Suggs**

In September we sold 20.2k gallons of Jet fuel, up from the previous month's 18k gallons. 18.8k gallons were through the fuel truck while the remaining 1.4k was through the Jet Self Serv. On the 100LL side we sold 7.3k gallons, up from last month's 6.7k gallons. 3.2k gallons were sold through the truck while the remaining 4.1k was sold through self-service.

Our Avgas self-service is fully operational and has had no further issues. The Differential pressure gauge is now fully operational. Our Jet Self Service farm has had an electrical short and I have contracted SE&M to track it down and replace the affected wires. The filters on all our trucks and farms have been changed and are functioning normally.

On the operations side of things, grass is caught up entirely. For most of the month the grounds were saturated with rainwater. I attended a class at Harnett regional that taught me the state standard for runway obstructions and helped me find the right vendor to purchase Taxi and Runway lights from.

### **TREASURES REPORT**

None

### **CONSULTANT REPORTS**

Pine Tree Business Services

- Provided report and financial statements
- Copy of report attached

WK Dickson

- Updated Board on all current projects
- Copy of report attached

Parrish and Partners

- Updated Board on tree clearing project
- No report given

### **TREASURES REPORT**

### **NEW BUSINESS**

None

### **OLD BUSINESS**

None

### **CLOSED SESSION**

At 1:12 PM, the board went into closed session to discuss personal matters. No decisions were made.

### **ADJOURNMENT**

At 1:19 p.m., there being no further business to come before the board, the meeting of the Rocky Mount – Wilson Regional Airport Authority was adjourned.

Respectfully Submitted:

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Dan Herring, Secretary